



AMITY TECHNICAL PLACEMENT CENTRE

DELHI | GR. NOIDA | GURUGRAM | GWALIOR | JAIPUR | LUCKNOW | NOIDA

Campus Recruitment - 2018 Passing Out Batch **(Only For Unplaced Students)**

Company Code	18156
Batch	2016 / 2017 / 2018
Joining Date	Immediate
Date of Campus	30 th June 2018
Time	10:00 AM
Venue	ABSAS Solutions Pvt. Ltd. B-30 Sector-5, Noida Uttar Pradesh – 201301
Job Title	Associate – Operations (Escalation/TAM/Pricing/Allocation/CET)
Eligible Degrees	B.Tech
Eligible Branches	All Branches
Eligibility Criteria	No % Criteria
Location	Noida
Compensation (CTC)	2.22 LPA + Incentives
Roles & Responsibilities	<ul style="list-style-type: none">• Understanding academic projects/assignments/tasks requirements and ascertaining appropriate price of each projects/assignments/tasks• Understanding client's escalation, discussing the issues with experts and coming up with appropriate solution.• Identifying suitable experts for each project, negotiating the pay with freelancers and facilitating allocation process.• Point of contact for sales team and experts regarding pricing and allocation process respectively.• Dealing with clients on chat/call in order to close stuck cases• Maintaining healthy relationship with experts and facilitating timely delivery of projects Identifying expert's related issues, sharing feedback to them and escalating to TAM wherever required.• Following up prospective freelancers with desired expertise and getting them on board.• Ensuring efficient work engagement of hired experts.• Identifying suitable experts for each project, negotiating the pay with experts and facilitating allocation process.• Ensuring efficient work quality delivery by experts with proper audit/proofreading and overall evaluation of work on timely basis.
Other Desired Skills / Competencies	<ul style="list-style-type: none">• Very good command over English.• Excellent knowledge of the subject• Punctual and ability to work within deadlines.• Efficiency with internet browsing and internet researching skills.• Good writing and analytical skills.

	<ul style="list-style-type: none"> • Good Typing Speed – WPM – 20-35 words/minute • Strong academic background, Versatile with multiple subjects, Efficient in communication, • Capable of understanding inside of projects/assignments, willing to listen and learn • Capable to convince/express oneself efficiently, 														
Process	<ul style="list-style-type: none"> • Written Test • F2F (Technical + HR Round) • 2- 3 Rounds of Interview 														
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My Best Wishes are with you!

Dr. Ajay Rana
Advisor